



Handforth Parish Council

Neighbourhood Plan Terms of Reference

General

Neighbourhood Plans were introduced as part of the Localism Act 2011. They have replaced the 'Parish Plan' which no longer has any legal status.

Neighbourhood Plans are a way for a community to say what it wants its priorities to be over the next 15 years.

The Parish Council will play its part, but the idea of a Neighbourhood Plan is that it is led by the wider community, who will then vote on it at a Parish Referendum.

The neighbourhood plan steering group will operate under its own constitution.

Process

Handforth parish council will "sponsor" the neighbourhood plan under its own allocated budget, up to the maximum set by the parish council in each financial year.

The RFO as secretary of the Neighbourhood Plan steering group will administer the neighbourhood plan groups allocated budget proportion in accordance with HPC's finance regulations.

The neighbourhood plan steering group will endeavour to apply for grant funding from local and central government and other applicable organisations. Any successful grant funding will be payable to Handforth Parish Council.

Funds provided to the neighbourhood plan steering group will be used for the following:

- To produce a neighbourhood plan.
- Meeting Room hire / Venue hire for public consultations
- To produce questionnaires for residents
- Website costs
- Mailing costs
- Consultancy costs

The neighbourhood plan group will provide quarterly updates to HPC regarding their progress.

Adopted By Handforth Parish Council at the meeting held on: 10th January 2017 Minute ref: 17/02/7