



## **Meeting of Handforth Town Council**

To: Cllrs Tim Hardy, Elizabeth Hindle- Newman, Peter Moore, Susan Moore (Chair of HTC), Sharon Murray, Tim Royle, Cynthia Samson, Roger Small, John Smith, Julie Smith & Kerry Sullivan

Town Councillors are summoned to attend the Meeting of Handforth Town Council (HTC) on Tuesday 12<sup>th</sup> September 2023 at 7:30pm at The Youth Centre, Old Road, Handforth.

An audio recording of the meeting will be taken and provided upon request to the Town Clerk.

### **Agenda**

- 23/20/1 To receive apologies for absence.
- 23/20/2 To note Declarations of interest and requests for dispensation to discuss or discuss and vote on a matter in which a member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).
- 23/20/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. Items not pertaining to the agenda may also be taken at this time at the Chairman's discretion. The Public Forum is restricted to 15 minutes and strictly 3 minutes per person unless the Chairman allows otherwise.
- 23/20/4 To approve and sign the minutes of the Handforth Town Council finance committee meeting of 18<sup>th</sup> July 2023.
- 23/20/5 To approve and sign the minutes of the Handforth Town Council meeting of 18<sup>th</sup> July 2023.
- 23/20/6 To receive a report from the PCSO.
- 23/20/7 To receive any reports from Ward Councillors.
- 23/20/8 To approve and sign the order of payments for September 2023.
- 23/20/9 To receive the External Auditors Report for 22/23.

- 23/20/10 MOTION: To agree a virement of £500.00 from the Chair's Fund to the Food Bank budget Line and to agree a possible level of ongoing financial support from HTC to Hope Central. (Proposed amount £75.00/month). (Cllr Susan Moore).
- 23/20/11 MOTION: To discuss and agree the HTC response to the CE Parking Services parking consultation which launches on 06<sup>th</sup> September. In summary, the measures that would likely affect parking in the local area are:
- To implement pay and display parking charges on a more consistent basis across the borough, on a town-by-town basis, including the need for measures to manage any displacement of parked cars.
  - To review parking tariffs at council-operated car parks and adjust for inflation since tariffs were last changed in 2018/19. (Cllr Susan Moore).
- 23/20/12 MOTION: To review the updated Cheshire East Code of Conduct documentation and agree that HTC accept this and incorporate the CEC CoC into the HTC Standing Orders. (Cllr Susan Moore).
- 23/20/13 MOTION: To agree a budget to be set in 23/24 of £1,500.00 for HTC involvement to support the 80<sup>th</sup> anniversary celebrations to commemorate D-Day on or around 06<sup>th</sup> June 2024. (Cllr Susan Moore).
- 23/20/14 MOTION: To receive further information from Cllr Peter Moore regarding the HTC website to review suppliers including the current supplier and agree a budget of £1,500.00 to be spent on upgrading the website to a newer format. (Cllr Peter Moore).
- 23/20/15 To receive a report from the Chairman of HTC.
- 23/20/16 To receive a report from the Chair of the HTC Environment Committee. (Cllr Peter Moore).
- 23/20/17 To receive a report from the HTC Public Relations and Communications Working Group. (Cllr Peter Moore).
- 23/20/18 To receive notices and correspondence.
- 23/20/19 To agree the date of the next HTC meeting to be held on 10<sup>th</sup> October 2023.

Close of meeting.

Cllr Susan Moore  
Chair of Handforth Town Council  
05<sup>th</sup> September 2023

**Order of Payment of Accounts for September 2023**

<b>Payee</b>	<b>Purport</b>	<b>Amount</b>
HMRC	Tax and NI September	£822.49
Hope Central	Donation to Hope Central – Chair’s Fund	£500.00
Brocklehurst Skip Hire	Community Skip Day 23/12/18 (2/3)	£360.00
Handforth Junior Youth Club	Summer 2023 Craft Activities	£100.00
Eurooffice	Stationery	£69.67
PKF Littlejohn LLP	External Audit 22/23	£480.00
Emerson Management Services	Garage Rent 3 months	£312.00
Handforth Council	Transfer from Nationwide to CoOp	£20,000.00
Handforth Council	Transfer from CoOp to Barclay’s	£500.00
Parish Notice Board Company	50% Deposit for Notice Boards & Poster Cases	£1,311.00
Mr A Comiskey Dawson	Clerk's salary September	£1,936.15
Mr Paul Redwood (Home Assist)	Grounds Maintenance July	£1,127.95
Mr Paul Redwood (Home Assist)	Grounds Maintenance August	£1,478.56
Cheshire Pension Fund	Pension payment September	£776.52
XLN Telecoms	Telephone & Broadband (1 month) *	£105.33
		<b>£29,879.67</b>

\* Provisional amount, invoice not yet received