



Minutes of the Annual Meeting of Handforth Town Council held on Tuesday 10th May 2022 at 7:00pm, held at Handforth Youth Centre, Old Road, Handforth.

Present: Cllr Sam Milward, Cllr Susan Moore, Cllr R Nisa, Cllr Cynthia Samson, Cllr John Smith (Chair of Handforth Town Council until item 22/11/1 and from item 22/11/1), Cllr Julie Smith & Cllr Kerry Sullivan

Also, present Mr Comiskey Dawson, Town Clerk
Five members of the public

The video can be watched on YouTube by following this link:
<https://www.youtube.com/channel/UCmNIRoV6ujZq24I634xDmhQ/>

22/11/1 To elect a Chair to Handforth Town Council and sign the declaration of acceptance of office.

Cllr Nisa nominated herself to be elected as chair, but failed to receive a seconder.

Motion: Failed.

Cllr Samson nominated Cllr John Smith, seconded by Cllr Sullivan to be elected Chair to Handforth Town Council.

Motion Carried: Six in favour with one against.

Cllr John Smith was duly elected Chair of Handforth Town Council and has subsequently signed the declaration of acceptance of office.

22/11/2 To receive apologies for absence.

None.

22/11/3 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest or any prejudicial interest. (DPI).

None.

22/11/4 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. Items not pertaining to the agenda may also be taken at this time at the Chairman's discretion. The Public Forum is restricted to 15 minutes and strictly 3 minutes per person, unless the Chairman allows otherwise.

A resident enquired under item 22/11/6b whether members of the public would be invited onto working parties at this time.

Cllr John Smith noted that the current selection was for councillors only.

22/11/5 To elect a vice chair to Handforth Town Council and sign the declaration of acceptance of office.

Cllr John Smith nominated Cllr Moore, seconded by Cllr Julie Smith to be elected Vice-Chair to Handforth town Council.

Resolved: Unanimously.

22/11/6 To elect members to the following committees, groups, and outside bodies:

a) Committees.

The Finance Committee – Members put forward: Cllr John Smith, Cllr Moore, Cllr Samson, Cllr Sullivan & Cllr Nisa.

The Planning Committee - Members put forward: Cllr John Smith, Cllr Moore, Cllr Sullivan, Cllr Milward & Cllr Nisa.

The Environment Committee - Members put forward: Cllr Moore, Cllr Samson, Cllr Milward & Cllr Nisa.

The Personnel Committee - Members put forward: Cllr Moore, Cllr Samson, Cllr Sullivan & Cllr Nisa.

The Council agreed unanimously without a vote to accept these committee make-ups.

Resolved: Unanimously.

b) Working Groups and lead councillors.

The Devolution and Assets Transfer Working Group

Cllr Samson proposed, seconded by Cllr Sullivan that Cllrs John Smith & Cllr Moore and the Town Clerk would make up the Devolution and Assets Transfer Working Group.

Resolved: Unanimously

Christmas event Working Group – Cllr John Smith, S Moore, C Samson, K Sullivan, S Milward & R Nisa.

HTC Grant Award Liaison – The Town Clerk

Manchester Airport Representative – None.

Police Liaison

CE Youth Services Liaison

Cllr John Smith proposed, seconded by Cllr Sullivan that Cllr Julie Smith be both Police and CE Youth Services Liaison.

Resolved: Unanimously.

Friends of Handforth Station representative

Cllr Nisa nominated herself as Friends of Handforth Station representative, but failed to receive a seconder.

Motion: Failed.

Engine of the North Liaison

Cllr Samson nominated Cllr John Smith as Friends of Handforth Station Representative and Engine of the North Liaison, seconded by Cllr Julie Smith.

Resolved: Unanimously.

Lead Councillor – Highways and Parking

Cllr John Smith nominated Cllr Julie Smith, seconded by Cllr Moore.

Resolved: Unanimously.

Lead Councillor – Parks and Open Spaces

Cllr Julie Smith nominated Cllr Moore, seconded by Cllr John Smith.

Resolved: Unanimously.

22/11/7

To confirm the Council's eligibility criteria to exercise the General Power of Competence. Two criteria must be met: two thirds of members are elected, and the Council has a CiLCA qualified clerk.

The Council's eligibility criteria to exercise the General Power of Competence was agreed unanimously without a vote.

Resolved: Unanimously.

22/11/8

To review the council's level of insurance provision.

Cllr Samson proposed, seconded by Cllr Sullivan to agree the council's current level of insurance provision.

Resolved: Unanimously.

22/11/9 To review and agree the Town Council's 2022/23 Risk Assessment.

Cllr Samson proposed, seconded by Cllr Julie Smith to agree the Town Council's 2022/23 Risk Assessment.

Resolved: Unanimously.

22/11/10 To receive the internal auditors interim report.

Cllr Samson proposed, seconded by Cllr John Smith to agree the internal auditors report for year ends 21/22.

Resolved: Unanimously.

22/11/11 To confirm the arrangements regarding the appointment of internal auditor for 2022/23.

Cllr Samson proposed that having used the same internal auditor since 2011 that the clerk investigate a suitable alternative supplier for internal audit for 22/23 via ChALC's advice, seconded by Julie Smith.

Resolved: Unanimously.

22/11/12 Delegation of Powers: To approve the delegation of the Town Council's power in respect of planning matters to the Plans Committee of the Town Council and finance matters to the Finance Committee of the Town Council.

Cllr John Smith proposed, seconded by Cllr Samson to approve the delegation of the Town Council's power in respect of planning matters to the Plans Committee of the Town Council and finance matters to the Finance Committee of the Town Council.

Resolved: Unanimously.

22/11/13 To elect a Chair to the Council's Finance Committee.

Cllr Moore proposed Cllr Samson, seconded by Cllr Sullivan.

Resolved: Unanimously

22/11/14 To elect Chair's to the Council's Planning Committee.

Cllr John Smith proposed Cllr Moore, seconded by Cllr Samson.

Resolved: Unanimously.

22/11/15 To elect Chair's to the Council's Environment Committee.

Cllr Samson proposed Cllr Moore, seconded by Cllr John Smith.

Resolved: Unanimously.

22/11/16 To elect a Chair to the Council's Personnel Committee.

Cllr John Smith proposed Cllr Sullivan, seconded by Cllr Julie Smith.

Resolved: Unanimously.

22/11/17 To review the Council's Standing Orders.

Item deferred without a vote as NALC are currently in the process of updating the model Standing Orders and Financial Regulations.

22/11/18 To review the Council's Financial Regulations.

Item deferred without a vote as NALC are currently in the process of updating the model Standing Orders and Financial Regulations.

The meeting closed at 7:36pm.

Chair..... Date.....