



Meeting of Handforth Town Council

To: Cllrs Sam Milward, Susan Moore, Ribia Nisa, Cynthia Samson, John Smith (Chair of Handforth Town Council) Julie Smith & Kerry Sullivan

Town Councillors are summoned to attend a Meeting of Handforth Town Council (HTC) on Tuesday 13th September 2022 at 7:30pm at The Youth Centre, Old Road, Handforth.

The meeting will also be available to view on the HTC YouTube Channel:
<https://www.youtube.com/channel/UCmNIRoV6ujZq24I634xDmhQ/>

Agenda

- 22/21/1 To receive apologies for absence.
- 22/21/2 To note Declarations of interest and requests for dispensation to discuss or discuss and vote on a matter in which a member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).
- 22/21/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. Items not pertaining to the agenda may also be taken at this time at the Chairman's discretion. The Public Forum is restricted to 15 minutes and strictly 3 minutes per person, unless the Chairman allows otherwise.
- 22/21/4 To approve and sign the minutes of the Handforth Town Council Finance Committee meeting of 12th July 2022.
- 22/21/5 To approve and sign the minutes of the Handforth Town Council meeting of 12th July 2022.
- 22/21/6 To receive a report from the PCSO.
- 22/21/7 To approve and sign the order of payments for September 2022.
- 22/21/8 To receive a report from Ward Councillor Julie Smith.
- 22/21/9 To receive the External Auditors Report.

- 22/21/10 MOTION: To receive and approve the draft Handforth Infrastructure Delivery Plan from the Handforth Neighbourhood Plan Steering Group which recommends future CIL spending by HTC. (Cllr John Smith).
- 22/21/11 MOTION: To agree the Draft Heads of Terms proposed by CEC regarding lease of the Handforth Youth Centre to HTC and to approve the execution of a lease to be reviewed by HTC solicitors. (Cllr John Smith).
- 22/21/12 MOTION: To provide a donation to Hope Central for an amount of up to £500.00. (Cllr Moore).
- 22/21/13 MOTION: To receive recommendation from the HTC Environment committee for the purchase of air quality monitoring equipment up to a maximum value of £600.00. (Cllr Moore).
- 22/21/14 MOTION: To agree the traffic management costs of £1,795.00 plus VAT for Remembrance Sunday and to agree the cost for the Pipe Band of £500.00 for 2022. (Cllr John Smith).
- 22/21/15 MOTION: To agree a spend up to the maximum budgeted value for the Christmas event 2022 to take place on Saturday 26th November 2022. (Cllr John Smith).
- 22/21/16 MOTION: To agree a spend of up to £700.00 for a new laptop for the office, as the existing laptop is coming to the end of its life. (Cllr John Smith).
- 22/21/17 MOTION: To agree a spend of up to £1,000.00 for the production of a HTC newsletter to be distributed in October / November. (Cllr John Smith).
- 22/21/18 MOTION: Following the success of the previous HTC community skip days, to agree to fund a further three community skip days up to a maximum of £900.00. (Cllr Julie Smith).
- 22/21/19 To receive notices and correspondence.
- 22/21/20 To agree the date of the next HTC meeting to be held on 11th October 2022.

Close of meeting.

Cllr John Smith
Chairman of Handforth Town Council
06th September 2022

Order of Payment of Accounts for September 2022

Payee	Purport	Amount
AO.com	New Freezer - Youth Services	£179.00
St Benedict's School	Uniform Hardship Fund 22/19/10	£1,000.00
1 st Handforth Scouts	Grant Award 22/19/9	£500.00
HMRC	Tax and NI September	£806.42
Broxap	3 x New Litter Bins 22/19/12	£988.80
Oak Nurseries	Summer Planting 2022	£4,345.95
L.I.T.E.	Sports Pitch Floodlighting 22/19/11	£12,000.00
Parish Council Website	Website Updating*	£750.00
Eurooffice	Stationery	£87.42
Parish Noticeboard Company	2 x New Noticeboards 21/21/9	£1,506.00
PKF Littlejohn	External Audit 21/22	£480.00
Emerson Management Services	Garage Rent 3 Months	£312.00
Mr A Comiskey Dawson	Clerk's salary September	£1,834.91
Mr Paul Redwood (Home Assist)	Grounds Maintenance July	£1,414.80
Mr Paul Redwood (Home Assist)	Grounds Maintenance August	£1,485.99
Cheshire Pension Fund	Pension payment August	£738.68
XLN Telecoms	Telephone & Broadband (1 month) *	£92.06
		£28,522.03

* Provisional amount, invoice not yet received