



Annual Meeting of Handforth Town Council

To: Cllrs Sam Milward, Susan Moore, Ribia Nisa, Cynthia Samson, Julie Smith, John Smith (Chair of Handforth Town Council until item 22/11/1) & Kerry Sullivan

Town Councillors are summoned to attend the Annual Meeting of Handforth Town Council (HTC) on Tuesday 10th May 2022 at 7:00pm at The Youth Centre, Old Road, Handforth.

The meeting will also be available to view on the HTC YouTube Channel:

<https://www.youtube.com/channel/UCmNIRoV6ujZq24I634xDmhQ/>

Agenda

- 22/11/1 To elect a Chair to Handforth Town Council and sign the declaration of acceptance of office.
- 22/11/2 To receive apologies for absence.
- 22/11/3 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest or any prejudicial interest. (DPI).
- 22/11/4 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. Items not pertaining to the agenda may also be taken at this time at the Chairman's discretion. The Public Forum is restricted to 15 minutes and strictly 3 minutes per person, unless the Chairman allows otherwise.
- 22/11/5 To elect a vice chair to Handforth Town Council and sign the declaration of acceptance of office.
- 22/11/6 To elect members to the following committees, groups and outside bodies:

a) Committees.
The Finance Committee
The Planning Committee
The Environment Committee
The Personnel Committee

b) Working Groups and lead councillors.
The Devolution and Assets Transfer Working Group
Christmas event Working Group
HTC Grant Award Liaison
Manchester Airport Representative
Police Liaison
CE Youth Services Liaison
Friends of Handforth Station representative
Engine of the North Liaison
Lead Councillor – Highways
Lead Councillor – Parks and Open Spaces

- 22/11/7 To confirm the Council's eligibility criteria to exercise the General Power of Competence. Two criteria must be met: two thirds of members are elected, and the Council has a CiLCA qualified clerk.
- 22/11/8 To review the council's level of insurance provision.
- 22/11/9 To review and agree the Town Council's 2022/23 Risk Assessment.
- 22/11/10 To receive the internal auditors interim report.
- 22/11/11 To confirm the arrangements regarding the appointment of internal auditor for 2022/23.
- 22/11/12 Delegation of Powers: To approve the delegation of the Town Council's power in respect of planning matters to the Plans Committee of the Town Council and finance matters to the Finance Committee of the Town Council.
- 22/11/13 To elect a Chair to the Council's Finance Committee.
- 22/11/14 To elect Chair's to the Council's Planning Committee.
- 22/11/15 To elect Chair's to the Council's Environment Committee.
- 22/11/16 To elect a Chair to the Council's Personnel Committee.

22/11/17 To review the Council's Standing Orders.

22/11/18 To review the Council's Financial Regulations.

Close of meeting.

Ashley Comiskey Dawson CiLCA
Clerk to Handforth Town Council
03rd May 2022