



**Minutes of the Meeting of Handforth Parish Council held on
Tuesday 15th June 2021 at 7:30pm, held at Handforth Youth
Centre, Old Road, Handforth.**

Present: Cllr Susan Moore, Cllr Cynthia Samson, Cllr Julie Smith, Cllr John Smith (Chair of Handforth Parish Council) & Cllr Brian Tolver

Also present Mr Comiskey Dawson, Parish Clerk

Six members of the public.

One PCSO.

Plus, circa 10 members of the public and press livestreamed on YouTube.

The video can be watched on YouTube by following this link:

<https://www.youtube.com/channel/UCvOOP3STGZILUSuTHdRtF-A>

21/17/1 To receive apologies for absence.

None.

21/17/2 To note Declarations of interest and requests for dispensation to discuss or discuss and vote on a matter in which a member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).

None.

21/17/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

A member of the public spoke on item 21/17/17 & 21/17/18 and noted his approval of the proposal to increase the maximum grant funding to

£1,000.00 and to simplify the grants process as they have had experience of applying in the past and found it a difficult process.

A resident enquired as to whether the working groups in items 21/1718 & 21/17/19 would be open to the public.

A resident enquired as to where the litter bins were proposed to be installed. Cllr Julie Smith noted the following locations for the litter bins: Meriton Road Park, Stanley Hall Park, End of Clay Lane and near the Mermaid Path.

A resident enquired as to the meaning of SCP under Part B.

21/17/4 To approve and sign the minutes of the Handforth Parish Council Annual meeting of 18th May 2021.

Cllr Julie Smith proposed, seconded by Cllr Moore to approve, and sign the minutes of the Handforth Parish Council Annual meeting of 18th May 2021.

Resolved: Unanimously.

21/17/5 To approve and sign the minutes of the Handforth Parish Council meeting of 18th May 2021.

Cllr Moore proposed, seconded by Cllr Samson following a minor amendment to item 21/13/13 to approve and sign the minutes of the Handforth Parish Council meeting of 18th May 2021.

Resolved: Unanimously.

21/17/6 To approve and sign the order of payment of accounts for June 2021.

Cllr Julie Smith proposed, seconded by Cllr Samson to approve, and sign the order of payment of accounts for June 2021 totalling £15,547.38.

Resolved: Unanimously.

21/17/7 MOTION: To sign section 2 (revised) – the accounting statements 2020/21 of the year end 31st March 2021 Annual return.

Cllr Samson proposed, seconded by Cllr Moore to approve, and sign the revised section 2 of the accounting statements 2020/21 of the year end 31st March 2021 Annual Return.

Resolved: Unanimously.

21/17/8 MOTION: To receive the internal auditors Year End Report 2020/21

Cllr Julie Smith proposed, seconded by Cllr Samson to receive, and approve the internal auditors Year End Report 2020/21.

Resolved: Unanimously.

21/17/9 To approve and sign the minutes of the Handforth Parish Council meeting of 18th January 2021. (Cllr Tolver)

Cllr Tolver proposed, but received no seconder to approve and sign the minutes of the Handforth Parish Council meeting of 18th January 2021.

Motion: Failed.

21/17/10 MOTION: To adopt the following missing HPC governance documents from NALC templates:

- NALC Bullying and Harassment Policy
- NALC Grievance and Disciplinary Handling Policy
- NALC Equality – Diversity Policy
- NALC Templates – Grievance & Disciplinary

Cllr Moore proposed, seconded by Cllr Julie Smith to adopt (and abide by) the above and circulated NALC governance documents.

Resolved: Unanimously.

21/17/11 MOTION: To agree the purchase of 5 X Litter Bins for Handforth village up to a maximum value of £1,200.00.

Cllr Julie Smith proposed, seconded by Cllr Samson to agree the purchase of 5 X Litter Bins for Handforth village up to a maximum value of £1,200.00.

Resolved: Unanimously.

21/17/12 MOTION: To agree the use of the residual funds from the Cheshire East Community Clean Scheme of £1,031.00 for the purchase of additional litter picking equipment (which can be loaned to local voluntary organisations) and the spend of up to £635.00 for a community skip day.

Cllr Samson proposed, seconded by Cllr Tolver to use the residual funds from the Cheshire East Community Clean Scheme of £1,031.00 for the purchase of additional litter picking equipment (which can be loaned to local voluntary organisations) and the spend of up to £635.00 for a community skip day.

Resolved: Unanimously.

21/17/13 MOTION: To agree appointment of a corporate law firm, from three proposed, to act on behalf of Handforth Parish Council regarding any future legal matters (currently zero cost – to act on a case-by-case basis).

Cllr Smith suggested that as the firm Addleshaw Goddard had the most experience with local government organisations that they would be a preferred choice.

Cllr Samson proposed, seconded by Cllr Moore that Addleshaw Goddard be chosen to act on behalf of Handforth Parish Council regarding any future legal matters.

Resolved: Unanimously.

21/17/14 MOTION: To receive recommendation from the HPC finance committee regarding a grant application received from the Oakenclough Children's centre for the sum of £405.60 towards the new community café at Oakenclough Children's Centre.

Cllr Samson proposed, seconded by Cllr Julie Smith to receive, and agree the finance committee recommendations in regard to this grant application and approve the sum of £405.60 towards the new community café at Oakenclough Children's Centre.

Resolved: Unanimously.

21/17/15 MOTION: To receive recommendations from the HPC finance committee regarding a grant application received from Cycle Wilmslow for the sum of £250.00 for the printing of a map indicating safe cycling routes in the area.

Cllr Julie Smith proposed, seconded by Cllr Moore to receive, and agree the finance committee recommendations in regard to this grant application and approve the sum of £250.00 for the printing of a map indicating safe cycling routes in the area.

Resolved: Unanimously.

21/17/16 MOTION: To review and agree the HPC 2021/22 projects list.

Cllr John Smith suggested that the list be circulated and that councillors could add their names to individual projects at their leisure.

Cllr Samson proposed, seconded by Cllr John Smith to approve the HPC 2021/22 projects list.

Resolved: Unanimously.

21/17/17 MOTION: To increase the individual maximum grant application amount to £1000.00.

Cllr Moore proposed, seconded by Cllr Julie Smith to increase the individual maximum grant application amount to £1000.00.

Resolved: Four in favour and one against.

21/17/18 MOTION: To have a working group to look at and replace the current grant application policy and process.

Noted that this would be a councillor only working group.
Cllr Samson proposed, seconded by Cllr Moore to have a working group to look at and replace the current grant application policy and process.

Resolved: Four in favour with one abstention.

21/17/19 MOTION: To set up a working group to look at how to raise the profile of HPC & our communications with the village.

A number of ideas were discussed including updating of the current website, Facebook, and community surgeries.
It was felt that the public should be involved in this working group and that Cllr Moore would be the point of contact.
Cllr Moore proposed, seconded by Cllr Julie Smith to set up a working group to look at how to raise the profile of HPC & our communications with the village.

Resolved: Unanimously.

21/17/20 MOTION: To confirm the date of the next Handforth Parish Council meeting.

It was agreed without a vote that the next Handforth Parish Council meeting would take place on Tuesday 13th July 2021.

The meeting closed at 8:43pm.

PART B

Public Bodies Admission to Meetings Act 1960. Exclusion of press and public due to the business of the meeting being of a confidential and personal nature.

21/17/21 MOTION: To agree SCP remuneration of the clerk for 5 years' service and in lieu of the pay report received from ChALC.

All members of the public left the meeting room.
The clerk left the meeting room whilst the debate took place.
Before a vote was taken Cllr Tolver left the meeting.
Councillors unanimously agreed to remuneration of SCP 33 up from SCP 29 for the clerk in view of 5 years' service and in lieu of the pay report received from ChALC.

The meeting closed at 9:01pm.

Chair.....

Date.....