



## **Meeting of Handforth Parish Council**

To: Cllrs Barry Burkhill, Susan Moore, Cynthia Samson, Julie Smith, John Smith, & Brian Tolver

Parish Councillors are summoned to attend a Meeting of Handforth Parish Council (HPC) on Tuesday 18<sup>th</sup> May 2021 at 7:45pm at The Youth Centre, Old Road, Handforth.

N.B Social distancing guidelines will still be in effect and the Youth Centre can only accommodate 30 members of the public attending the meeting in person. Please email the clerk on [clerk@handforth.org.uk](mailto:clerk@handforth.org.uk) no later than 11am on Tuesday 18<sup>th</sup> May to request an in-person seat at the meeting. The meeting will also be live-streamed on the HPC YouTube Channel: <https://www.youtube.com/channel/UCvOOP3STGZILUSuTHdRtF-A>

### **Agenda**

- 21/13/1 To receive apologies for absence.
- 21/13/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).
- 21/13/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.
- 21/13/4 To approve and sign the minutes of the Handforth Parish Council meeting of 20<sup>th</sup> April 2021.
- 21/13/5 To approve and sign the order of payment of accounts for May 2021.
- 21/13/6 MOTION: To sign section 1 - the annual governance statement 2020/21 of the year end 31st March 2021 Annual return.
- 21/13/7 MOTION: To sign section 2 – the accounting statements 2020/21 of the year end 31st March 2021 Annual return.

- 21/13/8 MOTION: To receive and discuss the tenders and quotations for Handyman Services and to agree a new Service Level Agreement for three years beginning July 2021. – Up to budgeted amount of £17,500.00 per year.
- 21/13/9 MOTION: To receive and discuss the tenders and quotations for Village Planting Services and to agree a new Service Level Agreement beginning July 2021. – Up to budgeted amount of £9,000.00 per year.
- 21/13/10 MOTION: To receive and discuss the tenders and quotations for Christmas Lighting Services and to agree a new Service Level Agreement for three years beginning July 2021. – Up to budgeted amount of £19,000.00 per year.
- 21/13/11 MOTION: To receive a project submission from Rotary Cheadle Royal Group - Friends of Meriton Park Group & Handforth Woodland Group for consideration by the Council, estimated funding balance required £5,148.80.
- 21/13/12 MOTION: To abolish the current Terms of Reference for the following:
- Greener Handforth Advisory Group
  - Finance Committee
  - Planning and Environment Committee
  - Strategic Planning Group
- NALC Model Standing Orders to be used in the interim until any new Term of Reference are adopted by HPC.
- 21/13/13 MOTION: To receive any reports from Handforth Ward Councillors. (Cllr Samson).
- 21/13/14 MOTION: To confirm the date of the next Handforth Parish Council meeting.

Close of meeting.

Ashley Comiskey Dawson CiLCA  
Clerk to Handforth Parish Council  
11<sup>th</sup> May 2021

**Handforth Parish Council**

**Order of payment of accounts May 2021**

<b>Payee</b>	<b>Purport</b>	<b>Cheque/bacs</b>	<b>Amount</b>
HMRC	Tax and NI May	bacs	632.56
Bare Necessities Toiletry Bank	Grant Award min ref: 21/11/7	bacs	500.00
Zurich Municipal	Insurance cover 21/22	bacs	685.15
JDH Business Services	Internal Audit 20/21 - Interim Fees	bacs	541.80
Mr A Comiskey Dawson	Clerk's salary May	bacs	1,651.71
Mr Paul Redwood (Home Assist)	Grounds Maintainance April	bacs	1,035.50
Cheshire Pension Fund	Pension payment May	bacs	647.08
XLN Telecoms	Telephone & Broadband (1 month)	DD	83.57 *
			<b>£ 5,777.37</b>

Approved at the meeting of Handforth Parish Council dated 18th May 2021

\* Provisional amount, invoice not yet received

Chair of HPC.....

Member.....