



## **Meeting of Handforth Parish Council**

### **Notice:**

To: Cllrs Susan Moore, Cynthia Samson, Julie Smith, John Smith (Chair of Handforth Parish Council), & Brian Tolver

Parish Councillors are summoned to attend a Meeting of Handforth Parish Council (HPC) on Tuesday 15<sup>th</sup> June 2021 at 7:30pm at The Youth Centre, Old Road, Handforth.

N.B Social distancing guidelines will still be in effect and the Youth Centre can only accommodate 30 members of the public attending the meeting in person. Please email the clerk on [clerk@handforth.org.uk](mailto:clerk@handforth.org.uk) no later than 11am on Tuesday 15<sup>th</sup> June to request an in-person seat at the meeting. The meeting will also be live-streamed on the HPC YouTube Channel: <https://www.youtube.com/channel/UCvOOP3STGZILUSuTHdRtF-A>

### **Agenda**

#### **Part A**

- 21/17/1 To receive apologies for absence.
- 21/17/2 To note Declarations of interest and requests for dispensation to discuss or discuss and vote on a matter in which a member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).
- 21/17/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.
- 21/17/4 To approve and sign the minutes of the Handforth Parish Council Annual meeting of 18<sup>th</sup> May 2021.
- 21/17/5 To approve and sign the minutes of the Handforth Parish Council meeting of 18<sup>th</sup> May 2021.
- 21/17/6 To approve and sign the order of payment of accounts for June 2021.

- 21/17/7 MOTION: To sign section 2 (revised) – the accounting statements 2020/21 of the year end 31st March 2021 Annual return.
- 21/17/8 MOTION: To receive the internal auditors Year End Report 2020/21
- 21/17/9 To approve and sign the minutes of the Handforth Parish Council meeting of 18<sup>th</sup> January 2021. (Cllr Tolver)
- 21/17/10 MOTION: To adopt the following missing HPC governance documents from NALC templates:
- NALC Bullying and Harassment Policy
  - NALC Grievance and Disciplinary Handling Policy
  - NALC Equality – Diversity Policy
  - NALC Templates – Grievance & Disciplinary
- 21/17/11 MOTION: To agree the purchase of 5 X Litter Bins for Handforth village up to a maximum value of £1,200.00
- 21/17/12 MOTION: To agree the use of the residual funds from the Cheshire East Community Clean Scheme of £1,031.00 for the purchase of additional litter picking equipment (which can be loaned to local voluntary organisations) and the spend of up to £635.00 for a community skip day.
- 21/17/13 MOTION: To agree appointment of a corporate law firm, from three proposed, to act on behalf of Handforth Parish Council regarding any future legal matters (currently zero cost – to act on a case-by-case basis).
- 21/17/14 MOTION: To receive recommendation from the HPC finance committee regarding a grant application received from the Oakenclough Children’s centre for the sum of £405.60 towards the new community café at Oakenclough Children’s Centre.
- 21/17/15 MOTION: To receive recommendations from the HPC finance committee regarding a grant application received from Cycle Wilmslow for the sum of £250.00 for the printing of a map indicating safe cycling routes in the area.
- 21/17/16 MOTION: To review and agree the HPC 2021/22 projects list.
- 21/17/17 MOTION: To increase the individual maximum grant application amount to £1000.00 (Cllr Moore)
- 21/17/18 MOTION: To have a working group to look at and replace the current grant application policy and process. (Cllr Moore)

- 21/17/19 MOTION: To set up a working group to look at how to raise the profile of HPC & our communications with the village. (Cllr Moore)
- 21/17/20 MOTION: To confirm the date of the next Handforth Parish Council meeting.

**PART B**

Public Bodies Admission to Meetings Act 1960. Exclusion of press and public due to the business of the meeting being of a confidential and personal nature.

- 21/17/21 MOTION: To agree SCP remuneration of the clerk for 5 years' service and in lieu of the pay report received from ChALC.

Close of meeting.

Ashley Comiskey Dawson CiLCA  
Clerk to Handforth Parish Council  
08<sup>th</sup> June 2021

**Press & Public Welcome**