



Annual Meeting of Handforth Parish Council

To: Cllrs Barry Burkhill, Susan Moore, Cynthia Samson, Julie Smith, John Smith & Brian Tolver.

Parish Councillors are summoned to attend a Meeting of Handforth Parish Council (HPC) on Tuesday 18th May 2021 at 7:00pm, The Youth Centre, Old Road, Handforth.

N.B Social distancing guidelines will still be in effect and the Youth Centre can only accommodate 30 members of the public attending the meeting in person. Please email the clerk on clerk@handforth.org.uk no later than 11am on Tuesday 18th May to request an in-person seat at the meeting. The meeting will also be live-streamed on the HPC YouTube Channel: <https://www.youtube.com/channel/UCvOOP3STGZILUSuTHdRtF-A>

Agenda

- 21/12/1 To elect a Chair to Handforth Parish Council and sign the declaration of acceptance of office.
- 21/12/2 To receive apologies for absence.
- 21/12/3 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest or any prejudicial interest. (DPI).
- 21/12/4 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.
- 21/12/5 To elect a vice chair to Handforth Parish Council and sign the declaration of acceptance of office.
- 21/12/6 To elect members to the following committees, groups and outside bodies:
- a) Committees.
- The Finance Committee

The Planning Committee
The Environment Committee
The Personnel Committee

b) Working Groups and lead councillors.
The Devolution and Assets Transfer Working Group
Christmas event Working Group
HPC Grant Award Liaison
Hope Central Liaison
Manchester Airport Representative
Police Liaison
CE Youth Services Liaison
Friends of Handforth Station representative
Engine of the North Liaison
Lead Councillor – Highways
Lead Councillor – Parks and Open Spaces

- 21/12/7 To confirm the Council's eligibility criteria to exercise the General Power of Competence. Two criteria must be met: two thirds of members are elected and the Council has a CiLCA qualified clerk.
- 21/12/8 To review the council's level of insurance provision.
- 21/12/9 To review and agree the Parish Council's 2021/22 Risk Assessment.
- 21/12/10 To receive the internal auditors interim report.
- 21/12/11 To confirm the arrangements regarding the appointment of internal auditor for 2021/22.
- 21/12/12 Delegation of Powers: To approve the delegation of the Parish Council's power in respect of planning matters to the Plans Committee of the Parish Council and finance matters to the Finance Committee of the Parish Council.
- 21/12/13 To elect a Chair to the Council's Finance Committee.
- 21/12/14 To elect a Vice Chair to the Council's Finance Committee.
- 21/12/15 To elect Chair's to the Council's Planning and Environment Committees.
- 21/12/16 To elect a Chair to the Council's Personnel Committee.
- 21/12/17 To review the Council's Standing Orders and adopt the new NALC model Standing Orders.
- 21/12/18 To review the Council's Financial Regulations and to adopt the latest NALC model Financial Regulations.

Close of meeting.

Ashley Comiskey Dawson CiLCA
Clerk to Handforth Parish Council
11th May 2021