



## Meeting of Handforth Parish Council

To: Cllrs Aled Brewerton, Barry Burkhill, Susan Moore, Cynthia Samson, John Smith, & Brian Tolver  
(Chair of Handforth Parish Council).

cc: Ward Cllrs Barry Burkhill & Julie Smith.

Parish Councillors are summoned to attend a Meeting of Handforth Parish Council (HPC) on  
Tuesday 13<sup>th</sup> October 2020 at 7:30pm

The meeting will be held virtually via Zoom meeting technology.

Members of the public can witness the meeting by video conferencing. Please email the clerk on [clerk@handforth.org.uk](mailto:clerk@handforth.org.uk) no later than 11am on Tuesday 13<sup>th</sup> October requesting a link for the meeting. The clerk will send you an email containing the joining link, password and instructions.

Please note that during the video meeting, your name and video image will be visible – more details about this **privacy** issue will be provided with the email from the clerk.

### Agenda

- 20/12/1 To receive apologies for absence.
- 20/12/2 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI).
- 20/12/3 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.
- 20/12/4 To approve and sign the minutes of the Handforth Parish Council meeting of 10th March 2020.
- 20/12/5 To approve and sign the minutes of the Handforth Parish Council Extraordinary Employment committee meeting of 25th August 2020.

- 20/12/6 To approve and sign the minutes of the Handforth Parish Council Extraordinary full council meeting of 27<sup>th</sup> August 2020.
- 20/12/7 To retrospectively approve and sign the order of payment of accounts for April, May, June, July, August & September 2020.
- 20/12/8 To approve and sign the order of payment of accounts for October 2020.
- 20/12/9 MOTION: To sign section 1 - the annual governance statement 2019/20 of the year end 31<sup>st</sup> March 2020 Annual return.
- 20/12/10 MOTION: To sign section 2 – the accounting statements 2019/20 of the year end 31<sup>st</sup> March 2020 Annual return.
- 20/12/11 To review the council’s level of insurance provision.
- 20/12/12 To review and agree the Parish Council’s 2020/21 Risk Assessment.
- 20/12/13 To receive the internal auditors report.
- 20/12/14 To confirm the arrangements regarding the appointment of internal auditor for 2020/21.
- 20/12/15 To review the council’s asset register.
- 20/12/16 To agree the new 3 year office lease with Cheshire East council for £3,500.00 per annum.
- 20/12/17 To confirm the arrangements for Remembrance Sunday.
- 20/12/18 To confirm the arrangements for Christmas activities 2020. Including expenditure of up to £900.00 for supply, installation, removal and recycle of Christmas Tree and shop top Christmas Trees for Handforth village.
- 20/12/19 MOTION: To consider appointing the services of a consultant to create a car parking strategy for Handforth. (Budget £5,000.00). (Cllr Smith)
- 20/12/20 MOTION: To consider joining the Cheshire Association of Local Councils (ChALC) at a cost of circa £1,700.00 per year. (Cllr Samson)
- 20/12/21 MOTION: To consider the expenditure of up to £250.00 for new HPC village planter signage with HPC logo, see quotations attached. (Cllr Samson)

20/12/22 MOTION: To confirm the date of the next Handforth Parish Council meeting.

Close of meeting.

Ashley Comiskey Dawson CiLCA  
Clerk to Handforth Parish Council  
06<sup>th</sup> October 2020