



Minutes of the Annual Meeting of Handforth Parish Council
held on Tuesday 14th May 2019 at 7:00pm, The Youth
Centre, Old Road, Handforth.

Present: Cllr Aled Brewerton, Cllr Barry Burkhill, Cllr Susan Moore, Cllr Cynthia Samson (Chair of Handforth Parish Council until item 19/11/1), Cllr John Smith, Cllr Jean Thompson & Cllr Brian Tolver (Chair of Handforth Parish Council from item 19/11/1).

Also present Mr Comiskey Dawson, Parish Clerk
Twenty Eight members of the public.
One PCSO.

19/11/1 To elect a Chair to Handforth Parish Council and sign the declaration of acceptance.

Cllr Thompson nominated Cllr Tolver, seconded by Cllr Brewerton to be elected as chair to Handforth Parish Council.

Resolved: Unanimously.

Cllr Tolver was duly elected as chair of Handforth Parish Council and signed the declaration of acceptance of office.

19/11/2 To receive apologies for absence.

None.

19/11/3 To note Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest or any prejudicial interest. (DPI).

None.

19/11/4 Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. Matters which, in the Chairman's view require debate and/or a discussion will be referred to the

next Committee/Council meeting, as appropriate. The Public Forum is restricted to 15 minutes, unless the Chairman allows otherwise.

None.

19/11/5 To elect a vice chair to Handforth Parish Council.

Cllr Thompson nominated Cllr Brewerton, seconded by Cllr Tolver to be elected as vice chair to Handforth Parish Council.

Motion carried: Six in favour with one abstention.

Cllr Samson Abstained.

Cllr Brewerton was duly elected as vice chair of Handforth Parish Council and signed the declaration of acceptance of office.

19/11/6 To elect members to the following committees, groups and outside bodies:

a) Committees.

The Finance Committee

Nominations received for the Finance committee were: Cllrs Brewerton, Burkhill, Moore, Samson, Thompson and Tolver.

The Planning and Environment Committee

Nominations received for the Planning and Environment committee were: Cllrs Brewerton, Burkhill, Moore, Thompson and Tolver.

The Employment Committee

Nominations received for the Employment committee were: Cllrs Brewerton, Burkhill, Samson, Thompson and Tolver.

Cllr Tolver proposed, seconded by Cllr Brewerton to accept all the nominations to form these committees.

Resolved: Unanimously.

b) Working Groups and lead councillors.

The Devolution and Assets Transfer Working Group

Christmas event Working Group

HPC Grant Award Liaison
 Hope Centre Liaison
 Manchester Airport Representative
 Police Liaison
 CE Youth Services Liaison
 Friends of Handforth Station representative
 Engine of the North Liaison
 Lead Councillor – Highways
 Lead Councillor – Parks and Open Spaces
 Lead Councillor – Site LPS34

Cllr Tolver asked that the item be deferred as he would like a new committee covering social items formed and for lead roles to fall under the remit of the planning committee.

Item deferred without a vote.

19/11/7 To confirm the Council’s eligibility criteria to exercise the General Power of Competence. Two criteria must be met: two thirds of members are elected and the Council has a CiLCA qualified clerk.

The council confirmed its eligibility criteria, as above to exercise the general power of competence.

19/11/8 To review the council’s level of insurance provision.

Cllr Thompson noted that under the insurance terms of data protection it was recommended all councillors use a dedicated council email address. The clerk will assist councillors not currently using a Handforth.org.uk email address in its set up. Councillors agreed without a vote that the level of insurance provision was adequate.

19/11/9 To review and agree the Parish Council’s 2019/20 Risk Assessment.

Cllr Thompson proposed, seconded by Cllr Smith to agree the Parish Council’s 2019/20 Risk Assessment.

Resolved: Unanimously.

19/11/10 To receive the internal auditors report.

Cllr Burkill proposed, seconded by Cllr Samson to agree the internal auditors report and act on its recommendation.

Resolved: Unanimously.

19/11/11 To confirm the arrangements regarding the appointment of internal auditor for 2019/20.

Cllr Thompson proposed, seconded by Cllr Moore to continue with JDH Business Services as HPC's internal auditor.

Resolved: Unanimously.

19/11/12 Delegation of Powers: To approve the delegation of the Parish Council's power in respect of planning matters to the Plans Committee of the Parish Council and finance matters to the Finance Committee of the Parish Council.

Cllr Samson proposed, seconded by Cllr Tolver to approve the delegation of the Parish Council's power in respect of planning matters to the Plans Committee of the Parish Council and finance matters to the Finance Committee of the Parish Council.

Resolved: Unanimously.

19/11/13 To elect a Chair to the Council's Finance Committee.

Cllr Tolver nominated Cllr Brewerton, seconded by Cllr Thompson to chair the council's finance committee.

Motion carried: Five in favour with one abstention.

Cllr Samson abstained.

19/11/14 To elect a Vice Chair to the Council's Finance Committee.

This item was deferred without a vote until the next HPC finance committee meeting.

19/11/15 To elect a Chair to the Council's Planning and Environment Committee.

This item was deferred without a vote until the next HPC planning and environment committee meeting.

19/11/16 To elect a Chair to the Council's Employment Committee.

Cllr Thompson nominated Cllr Burkhill, seconded by Cllr Tolver to chair the council's employment committee.

Resolved: Unanimously.

19/11/17 To review the Council's Standing Orders.

Cllr Tolver indicated that he felt that a working group should be set up to review the council's Standing Orders.
The item was deferred without a vote.

19/11/18 To review the Council's Financial Regulations.

Cllr Tolver indicated that he felt that a working group should be set up to review the council's Financial Regulations.
The item was deferred without a vote.

Close of meeting.

The meeting closed at 7:34pm.

Chair..... Date.....