

**Minutes of the Handforth Parish Council meeting held on  
Tuesday 8<sup>th</sup> December 2015 at 7:30pm, The Youth Centre, Old  
Road, Handforth.**

Present: Cllr Burgess

Cllr Clark

Cllr Samson (Chair of Handforth Parish Council)

Cllr Smith

Cllr Sullivan

Cllr Tolver

Also present Mr Brooks, Parish Clerk and 5 members of the public.

**Part A**

15/25/1 To receive apologies for absence- none.

15/25/2 To note declarations of Members' Interests- none.

15/25/3 Open Forum- There were no questions from the members of the public present at this meeting.

15/25/4 To approve and sign the minutes of the HPC meeting of the 10<sup>th</sup> November 2015.

Cllr Sullivan proposed, seconded by Cllr Tolver that  
the minutes of the 10<sup>th</sup> November be approved and signed.

**Resolved: unanimously.**

15/25/5 To receive a report from the Clerk.

The Clerk informed the meeting  
that at the start of 2016 there would be a call for candidates to fill the  
casual vacancy in the west ward. The Clerk's report was noted.

Chair.....

15/25/6 To approve accounts for payment.

Cllr Burgess proposed, seconded by Cllr Clark that the accounts for payment totalling £6691.05 be approved.

**Resolved: unanimously.**

15/25/7 To note the appointment of Cllr K Sullivan to the Planning & Environment Committee and also to the Finance Committee.

Cllr Burgess proposed, seconded by Cllr Clark that Cllr Sullivan be appointed to the Planning & Environment Committee and also to the Finance Committee.

**Resolved: unanimously.**

Cllr Clark thanked Cllr Sullivan for joining the Planning and Environment Committee.

15/25/8 To agree the budget for the financial year 2016/17.

Cllr Smith proposed, seconded by Cllr Tolver that the budget of £98,743 for the financial year 2016/17 be approved.

**Resolved: unanimously.**

15/25/9 To set the precept for 2016/17 at £85,000, unchanged from previous years.

Cllr Tolver Proposed, seconded by Cllr Sullivan that the precept for 2016/17 be set at £85,000.

**Resolved: unanimously.**

Cllr Samson thanked Cllr Smith and the Clerk for the work they had undertaken in preparing the budget and proposing the level of the precept.

Chair.....

15/25/10 To consider revising the grant awarding guidelines and procedures.

Councillors recognised that each grant application was different and raised unique questions about the merit of the award, hence the requirement to revise the awarding procedure. Cllr Clark asked that whatever changes were approved their effectiveness should be reviewed in six months. There was general agreement that this was a good idea. Cllr Smith proposed, seconded by Cllr Samson that the new grant application guidelines as circulated to councillors be approved.

**Resolved: unanimously.**

15/25/11 To consider the External Auditors report.

Cllr Samson thanked the Clerk for the work that he had done in preparing the accounts for audit. Cllr Clark proposed, seconded by Cllr Tolver that the external auditor's comments be noted.

**Resolved: unanimously.**

15/25/12 To confirm that the next meeting of Handforth Parish Council will take place on the 12<sup>th</sup> January 2016 and to agree a timetable of full council meetings for 2016.

Councillor Smith proposed, seconded by Cllr Sullivan that the next meeting of Handforth Parish Council will take place on the 12<sup>th</sup> January 2016, and that future full council meetings would take place on the second Tuesday of the month, with the exception of August 2016 when there would not be a meeting.

**Resolved: unanimously.**

Cllr Smith proposed, seconded by Cllr Burgess that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from this part of the meeting on the grounds of the confidential nature of the business.

**Resolved: unanimously.**

End of Part A, members of the public left the meeting at this point.

Chair.....

Date.....