

Minutes of Handforth Parish Council Employment Committee meeting held on 2nd April 2013, 11 pm The Youth Centre, Old Road, Handforth.

Present: Cllrs Pincombe
Cllr Samson
Cllr Small
Cllr Thompson.

Also present Mr J Brooks, Parish Clerk

Agenda part A

Cllr Small proposed that Cllr Pincombe act a chairman for this meeting.

Resolved: unanimously.

13/11/1 To receive apologies for absence.

None

13/11/2 To note declarations of Members' Interests.

None

13/11/3 Open Forum- No members of the public were present.

Cllr Thompson proposed members of the press and public be excluded from this part of the meeting on the grounds of the confidential nature of the business.

Resolved: unanimously.

Part B

13/11/4 To undertake the Parish Clerk's annual performance review.

Cllr Pincombe asked when the clerk thought he would complete the Cilca qualification. The clerk responded that he expected to receive the certificate within the next month, as only two modules were outstanding.

The clerk was asked about his and the council's membership of professional bodies. It was agreed that the clerk investigate membership of both Cpalc and the Slcc, the decision to continue membership of Chalcc would be left to the full council.

The clerk was asked about training for members on planning matters. The clerk knew that training was available for members of CEC and would investigate what training is available from private providers.

It was agreed that council surgeries would be a good idea and that the clerk bring this to the attention of all members at the next meeting of the full council.

The clerk is also to investigate the contracting of a handyman to undertake grounds maintenance work in the village.

It was unanimously agreed that this committee recommended the award of an increment as per the clerk's contract of employment and that the matter would be brought to full council for approval at the next meeting.

The meeting closed at 12:35 pm

Chair.....

Date.....