

Minutes of the meeting of Handforth Parish Council held on the 11th June 2013, 7:15 pm Handforth Youth Centre.

Present: Cllr Barnes,
Cllr Pincombe
Cllr Samson Chair of Handforth Parish Council.
Cllr Thompson
Cllr Tolver

Also present John Brooks Parish Clerk.

13/15/1 To receive apologies for absence.

Apologies were received from Cllr Martin.

Cllr Samson informed the meeting that Cllr Small had resigned from HPC earlier in the week. Cllr Pincombe thanked Cllr Small for the work that he had done whilst a member of the Council and Cllr Samson confirmed that a letter of thanks from the Council would be sent to Cllr Small.

13/15/2 To note declarations of Members' Interests.

None.

13/15/3 Open Forum-

Mrs Fox asked about agenda item 13/15/13 The Policy Working Group. The Chair responded that she knew the areas that Cllr Thompson had identified as requiring policies, but that he would provide greater detail during the meeting.

13/15/4 To approve the minutes of the HPC meeting of the 7th May 2013.

Cllr Barnes

proposed, seconded by Cllr Pincombe that the minutes be approved with amendments to items 3 and 12.

Motion Carried: 4 For 1 Abstention.

13/15/5 To approve the minutes of the HPC meeting of the 28th May 2013.

Cllr Thompson identified an omission in the minutes and Cllr Pincombe proposed that the item be deferred until the next meeting of HPC.

Resolved: Unanimously.

13/15/6 To receive a report from the Clerk.

The Clerk's report was noted.

13/15/7 To approve accounts for payment.

Cllr Pincombe proposed, seconded by Cllr Thompson that the accounts for payment of £5279.62 be approved.

Resolved: Unanimously.

13/15/8

To approve the HPC response to the 2013 Internal Audit Report.

Cllr Tolver

proposed, seconded by Cllr Barnes that the response to the Internal Audit report be approved.

Resolved: unanimously.

13/15/9

To approve the Business Continuity and Recovery Plan.

Cllr Barnes proposed, seconded by Cllr Pincombe that the Business Continuity and Rescue plan be approved.

Resolved: unanimously.

13/15/10

To consider section two of the external audit document, prior to signature by the Chair of HPC.

Cllr Thompson proposed, seconded by Cllr Barnes that section two of the external audit document be approved and signed by the Chair of HPC.

Resolved: unanimously.

13/15/11

To approve the Planning and Environment Committee terms of reference.

Cllr Thompson stated that he did not think that voting on planning applications was appropriate and that a consensus should be reached. He went on to say that he did not think that discussions about planning applications prior to a planning meeting were appropriate. Cllr Tolver proposed, seconded by Cllr Barnes that the Planning and Environment terms of reference be approved without alteration.

Motion carried: 4 For 1 Against.

13/15/12

To approve the Finance Committee terms of reference.

Cllr Thompson opened this item by reading from a pre-prepared document that he stated he would like to see added to the minutes. As this document had not been circulated to councillors before the meeting it cannot be included in the minutes. His main concerns were giving the Finance Committee the authority to award grants and the transfer of funds between budget heads without the approval of full council. Cllr Pincombe responded that it was the intention of the Finance Committee that any major grant applications would be considered by full council.

Cllr Tolver proposed, seconded by Cllr Barnes that grants up to £500 would be approved by the Finance Committee and that any grants above this figure would be considered by full council.

Motion carried: 4 For 1 Abstention.

Cllr Barnes proposed that Finance Committee Terms of Reference be approved subject to the changes detailed above.

Motion carried: 4 For 1 Against.

13/15/13 To consider the establishment of a Policy Working Group. (MT)

Cllr Thompson outlined the areas where he thought HPC required policies, stating that many could be obtained from the internet and would require minimal adaption. Cllr Pincombe suggested that the Clerk could be tasked with producing policies, for approval by full council. Cllr Thompson proposed that the formation of a Policy Committee be approved.

Motion failed: 1 For 4 Abstentions.

The Clerk was asked to prepare a complaints procedure for consideration at the next meeting of HPC.

13/15/14 To approve the expenditure of up to £1000 to improve the street scene in Handforth, litter picking and grounds maintenance.

Cllr Samson proposed, seconded by Cllr Thompson that the expenditure of £1000 on this item be approved.

Resolved: unanimously.

13/15/15 To approve the expenditure of up to £150 to determine the views of the of Handforth residents regarding the withdrawal of evening bus services.

This item was not voted upon and the Clerk was asked to contact the appropriate bus companies about the information they would require before the service was restored.

13/15/16 To approve the transfer of up to £85,000 to a deposit account, in a UK based bank and or building society.

Cllr Tolver proposed, seconded by Cllr Pincombe that this transfer of funds be approved.

Resolved: unanimously.

13/15/17 To agree the date of the next meeting of Handforth Parish Council.

The next meeting of Handforth Parish Council will be held at 7:15 pm on the 9th July 2013 at St Chads Church Hall, Handforth.

The meeting closed at 8:35 pm

Chair of Handforth Parish Council.....Date.....